

Internship offer

Company Information	
Name of the hosting organization (*)	Basislager Coworking
Company Description	Office space for founders & freelancers More space for innovative ideas! We offer Startup teams and founders a creative place to work and a collaborative working atmosphere. Our coworkers benefit from a network of service providers, partners and like-minded people from the Leipzig and Berlin start-up scene.
Company email address	marco@basislager.co
Company full address – Country (*)	Basislager Coworking, Peterssteinweg 14, 04107 Leipzig, Germany
Company website (*)	https://en.basislager.co/
Contact Person - Name and mail	Marco, marco@basislager.co
Number of employees (*)	3
Your organization is a Start Up? (*)	yes
Role Information	
Title of the offer (*)	Event coordinator internship
Link to the source (*)	https://www.jobportal.uni-leipzig.de/job/online-marketing-intern/
Role (*)	INTERN/ Event coordination
Industry (*)	Coworking for startups
Functional Area (*)	Event coordination
Location (*)	Leipzig
Main duties (*)	Dive into the world of entrepreneurship and look behind the scenes of Leipzig's tech and startup companies. We are organizing two days of open doors that give the opportunity to get in touch with the founders of more than 40 digital companies and startups. Get an inside view of coworking spaces, accelerator programs, creative hubs and office lofts

	<p>– and decide whether you are ready to join this crazy ride of innovation.</p> <p>Become part of the event organization team and work closely with experienced event managers at Basislager Coworking. Keep the overview of schedule and budget, shoot out information on social media and coordinate event formats with startups, corporates and institutions.</p>
What the intern will learn (*)	Event organization, marketing, entrepreneurship, networking, budget and time management
Further information	<p>Dive into the world of entrepreneurship and look behind the scenes of Leipzig’s tech and startup companies. We are organizing two days of open doors that give the opportunity to get in touch with the founders of more than 40 digital companies and startups. Get an inside view of coworking spaces, accelerator programs, creative hubs and office lofts – and decide whether you are ready to join this crazy ride of innovation.</p> <p>Become part of the event organization team and work closely with experienced event managers at Basislager Coworking. Keep the overview of schedule and budget, shoot out information on social media and coordinate event formats with startups, corporates and institutions.</p>
Duration (*)	3-6 months
Working hours (*)	20 - 40 hours per week
Start Date (*)	ASAP
Apply by (*)	No application deadline
Date of publication (*)	Feb 20, 2021
Deadline of publication (*)	No application deadline
Training bursary (*)	Yes but limited
Candidate Category (*)	students
Level of Education (*): (BA/MA/PhD/Other)	All levels are welcome

Field of Education (*)	Open to all fields
Willing to host person with disabilities (*)	yes
Language Skills (*)	<ul style="list-style-type: none"> ● excellent communication skills in both German and English
Digital Skills	Social media marketing
Other skills requested	<ul style="list-style-type: none"> ● an open mind to find creative and spontaneous solutions ● bring in own ideas and initiative to try new things <p>Nice to have:</p> <ul style="list-style-type: none"> ● experience in event management ● business background in marketing, media or entrepreneurship
Information for Application (*)	<p>Feel like you want to be part of this?</p> <p>Send an application with your CV to marco@basislager.co</p>

(*) Mandatory Fields

(*) **Mandatory fields In Arqus colour:** Fields that go visible on the website. The URLs in brown don't go visible.