

Internship offer

Company Information	
Name of the hosting organization (*)	Nova University of Lisbon
Company Description	<p>UNL is a public higher education institution with a mission to serve the society through knowledge and education on a local, regional and global level.</p> <p>UNL is committed to the construction of the European HE and its courses are organised under the principles of the Bologna Agreement. UNL includes, besides the Rectorate, 5 Faculties (Science & Technology; Social & Human Sciences; Business & Economics; Medical Sciences; Law), 3 Institutes (Tropical Medicine; Technology & Biochemistry; Statistics & Information Management) and 1 School of Public Health, it offers degrees, BSc , MSc, PhD courses) and postgraduate courses, covering various fields of knowledge.</p>
Company email address	reitoria@unl.pt
Company full address – Country (*)	Lisbon Postal Code 1600-598
Company website (*)	http://www.unl.pt/
Contact Person - Name and mail	MOURA DANIEL - Gabinete de Desporto - desporto@unl.pt
Number of employees (*)	Medium-sized enterprises (50 to 249 employees)
Your organization is a Start Up? (*)	No
Role Information	
Role (*)	Media Intern - Sports Office
Industry (*)	University
Functional Area (*)	Sports, digital and media
Location (*)	Lisbon (Portugal)
Main duties (*)	- Assist with the overall day-to-day operation of the media relations office;

	<ul style="list-style-type: none"> - Create, schedule and publish high-quality, consistent and engaging original social media content. - Utilize social media properties to engage users and establish interactive social media environment in order to extend the network's reach and influence. - Attend sporting competitions and document the teams' progress throughout championships. - Writing match news, results and other reactions in English and Portuguese.
What you will learn (*)	<ul style="list-style-type: none"> - Assist with the overall day-to-day operation of the media relations office; - Create, schedule and publish high-quality, consistent and engaging original social media content. - Utilize social media properties to engage users and establish interactive social media environment in order to extend the network's reach and influence. - Attend sporting competitions and document the teams' progress throughout championships. - Writing match news, results and other reactions in English and Portuguese.
Further information	
Duration (*)	6 months
Working hours (*)	Monday to Friday – 7 hours per day
Start Date (*)	January or August
Apply by (*)	<p>For January applications, the deadline is the end of August.</p> <p>For August applications, the deadline is the end of March.</p>
Training bursary (*)	No
Candidate Category (*)	Students

Level of Education (*)	Bachelor Degree/Master Degree
Field of Education (*)	Journalism, Sports, ICT, Marketing
Willing to host person with disabilities (*)	No
Language Skills (*)	English and Portuguese (B2)
Digital Skills	High proficiency in Photoshop, Microsoft Office, Facebook, Twitter, Instagram, Snapchat, email programs. Experience with video editing programs would be a plus
Other skills requested	Highly organized approach to work, ability to multi-task, Excellent writing and editing skills
Information for Application (*)	Send your CV and a short cover letter stating why you would like to join the sports office to desporto@unl.pt

(*) Mandatory Fields